

Terms of Reference / Position Description

Position Title: Project Manager

Program: Revitalising Informal Settlements and their Environments (RISE)

Reporting to: Project Manager (Melbourne), Build Team Leader (Makassar)

Duty Station: Makassar, Indonesia

Duration: 24 months, extendable based on performance (3 months probation)

Required level of experience: 10+ years at senior level in construction/infrastructure projects

Background:

Revitalising Informal Settlements and their Environments (RISE) is a design-research program, which aims to demonstrate that a Water Sensitive Cities (WSC) approach to water and sanitation management can improve human and ecological health in informal settlements. The program is operating in 24 informal settlements across Suva, Fiji and Makassar, Indonesia.

The WSC interventions of the RISE project operate on varying scales – household, neighbourhood, and precinct. They include built elements, such as sanitation and drainage improvements, rainwater harvesting facilities and green infrastructure (constructed wetlands). The success of the RISE interventions will be measured by the health and well-being of residents – particularly children under five years of age – and the ecological diversity of the surrounding environment.

The Role

The RISE program is currently seeking a Makassar-based **Project Manager** to lead the delivery of the construction project in Makassar, Indonesia and lead the work in developing appropriate implementation strategies to ensure successful construction of the infrastructure in a timely manner.

We are looking for someone with proven leadership experience and a strong background in delivery of infrastructure projects, and who is familiar with the procurement and implementation processes of local government, international development agencies and central government programs.

The successful candidate must be passionate about working with communities and capable of taking on a leadership role in the implementation of varied work activities.

The Project Manager, together with the Build Team Leader, will undertake negotiations with City officials and also work closely with the RISE team in Melbourne. The role requires a confident communicator who can guide discussions and negotiations to find a suitable mode of implementation to support the delivery of community infrastructure – as agreed with communities during the co-design process.

Key responsibilities:

1. Lead the end-to-end project management of the RISE build project in six informal settlements in Makassar, Indonesia.
2. Senior leadership of relationships with project partners (i.e. the City of Makassar, communities) develop an appropriate implementation strategy, monitoring and reporting, and ensure successful construction of the infrastructure in a timely manner, in line with community expectations.
3. Leading and coordinating the day-to-day construction oversight and implementation ensuring cost, time and quality standards are met (including quality of works and quality of material according to the technical specification).
4. Lead communication with the contractor(s) on any non-standard quality of working items and materials.
5. Coordinating key stakeholders in the financing of the program, including during the

implementation of the interventions for the RISE project, in 6 sites across the city of Makassar.

Detailed duties:

- Find technical solutions that align with key stakeholders needs and allow the delivery of the infrastructure in Makassar, in line with community expectations.
- Lead the coordination of stakeholders for the build component of RISE in Makassar, including liaising with relevant stakeholders (eg: Ministry of Public Works and Housing, Ministry of Finance, Directorate general of Human Settlements, City of Makassar, DFAT/KIAT and other consultants as required).
- Coordinate with Makassar Build Team, Build Team Leader and Construction Manager;
- Together with the RISE Construction Manager, examine and provide recommendations (as necessary) on the construction of the RISE infrastructure including but not limited to small scale earthworks, small residential structures containing toilets and showers, pavement, public realm, constructed wetlands, drainage and sanitation systems.
- Oversee all project planning, management, implementation, coordination, monitoring and evaluation of construction activities. Including , but not limited to the:
 - Project planning, budgeting and programming to ensure that the project is implemented as described and scheduled in the relevant documents;
 - Monitoring and evaluation of project progress and achievements with reference to the project design and monitoring framework, including compliance with gender, environmental and social safeguards;
 - Preparation of reports including the monthly progress reports and other reports as required by Monash/donors;
 - Lead regular meetings (weekly progress with contractor(s), monthly meeting with Monash/donors and the City's Technical Working Group)
- Other agreed inputs as assigned by the Project Manager

Technical Skills:

- Knowledge and experience in infrastructure projects financed by city government, central government and international development agencies ;
- Knowledge of, and experience with, the Indonesian National Standards for Procurement
- Sound knowledge of technical specification standards in Indonesia
- Show initiative and actively assume responsibilities, able to plan and organize his/her work independently
- Excellent written and verbal communication skills;
- Proficient in written and spoken English is essential

Required qualifications and experience:

- Minimum Bachelor degree in engineering, architecture, urban planning/design, construction, or related discipline
- A demonstrable understanding with sector issues in Indonesia, including issues of public sector governance, institutional capacity building, regional autonomy, asset management and output-based performance programming.
- Motivated and willing to take the initiative
- At least 10 years of experience with:
 - Implementation of community development / construction projects in Indonesia,
 - Financing mechanisms for construction projects in Indonesia;
 - Monitoring, reporting and associated processes and procedures at central and city government levels for financing community development projects.

How to apply

These are Makassar based positions with remuneration to suit experience offered.

Please send your cover letter and CVs only, not later than 14th July 2021 and quoting the job title on the email subject line, to Fitriyanty.RISE@gmail.com