

Technical Assistance for Program UNICEF – BaKTI Partnership

Back Ground

Based on the Country Program Action Plan between the Government of Indonesia and UNICEF, UNICEF agrees to co-operate with BaKTI, jointly with UNICEF Makassar office, provide support to the provincial government in identifying and addressing deficits in knowledge, training or capacity towards improving key challenges to policy implementation at the district and sub-district levels and showcasing smart practices and lessons learned.

The Eastern Indonesia Knowledge Exchange (BaKTI) encourages knowledge-based sustainable development through the exchange of experience, smart practices, information, documents and data in eastern Indonesia.

BaKTI's goal is 'improved development in eastern Indonesia', and it aims to support development actors to achieve this broad goal through a focus on specific objectives:

- Supporting development actors to collaborate and harmonize development
- Encouraging development actors to learn from one another and share knowledge to improve the quality of development program
- Providing media and building mechanisms so development actors are able to deliver and provide input to the development agenda

This ToR is developed for the position of **Technical Assistance for Program** who will support the implementation of the program specifically focusing on Water Sanitation and Hygiene (WASH).

Duties and Responsibilities

- Conducting activities under the agreed work plan between UNICEF and BaKTI with government counterparts, CSOs, and UNICEF on Water Sanitation and Hygiene (WASH);
- Preparing ToR, engaging with local government and other counterparts to make sure all the agreed work plan between UNICEF and BaKTI is conducted well;
- Preparing quarterly, 6 monthly and annual narrative report;
- Supporting Technical Assistance for Finance & Administration in preparing financial report;
- Conducting Knowledge Management activities as per agreed work plan between UNICEF and BaKTI;
- Preparing articles or features on the activities for BaKTI News magazine and other BaKTI's publications;
- Developing and maintaining a good relationship with government and CSOs counterparts of UNICEF and BaKTI;
- Developing and maintaining a productive relationship within BaKTI and UNICEF team;
- Perform any other duties requested by UNICEF and BaKTI

Requirements

- Bachelor or Master Degree in social development, policy, social science and/or relevant sectors.
- At least five (5) years of progressively responsible experience in areas such as, facilitation, documentation, analysis and knowledge dissemination.
- Sound knowledge of the Indonesian institutional system, and experience in working on decentralization is preferable.
- Previous experience working in eastern Indonesia and with international development partners is an asset.
- Strong experience in facilitation activities, writing and reporting.
- Strong leadership and ability to work productively in a multi-cultural environment.
- Very good communication skills in Bahasa Indonesia and English, oral and written.

Location

The position is based in Makassar, Indonesia with frequent travel to targeted districts in South Sulawesi.

Duration and Reporting

The assignment will be started in June 2023 until 31 December 2023