



CARE International Indonesia (CII), as an international NGO, has carried out large scale operations in Indonesia, encompassing emergency operations, transitional activities centered on agriculture and nutrition and a range of development initiatives in such areas as water and sanitation, health and micro-credit.

CARE Indonesia in Makassar-South Sulawesi is currently recruiting the following position for its project:

JOB TITLE : TRAINING COORDINATOR (TC)
DEPARTMENT/PROJECT : PROJECT/ GKDP
REPORTS TO : PROJECT MANAGER

RESPONSIBILITIES AND TASKS:

JOB SUMMARY:

Training Coordinator in charge of coordinating all activities associated with the training manager held by PNPM-3 LMP Components South Sulawesi from planning, execution and reporting.

Training Coordinator is responsible and provides a written report to the Project Manager component PNPM-3 LMP South Sulawesi.

Responsibilities and Tasks:

1. Responsible for the coordination, development and planning and conducting training in support PNPM-LMP in South Sulawesi, which include:
 - Conducting training needs assessment.
 - Develop training curriculum.
 - Develop training material.
 - Conducting training with a participatory approach.
2. Reported the activities of the training program to the Project Manager on a regular basis according to a given time.
3. Provide technical support for the program by acting as a facilitator in each workshop, training, and other meetings

SUPERVISES: None

QUALIFICATIONS:

- a minimum educational background or equivalent degree in the field of environment and natural resources, agriculture, capacity development, community development and other fields related.
- Minimum 5 years experience in the field of community development training, and management of environment and natural resources.
- Strong experience in using the tools and participatory methodologies in development programs public.
- Having a broad understanding of environmental problems and natural resources in South Sulawesi.
- Have the ability to write and communicate well.
- Prioritized with English language skills.

WORKING CONDITIONS:

Travel: 20%

TERMS OF OFFER:

CARE is an equal opportunity employer offering a competitive salary and benefits package, and a collegial working environment. Applicants are invited to send a cover letter illustrating their suitability for the above positions, and detailed curriculum vitae, with names and addresses of three referees (including telephone,

fax numbers and email address). Please DO NOT attached academic transcripts and Diplomas and state clearly the applied position code in the email subject.

Please submit your applications before **March 12th, 2010** to CARE International Indonesia, Human Resources Unit:

recruit_379@careind.or.id

"Only qualified applicants will be shortlisted"